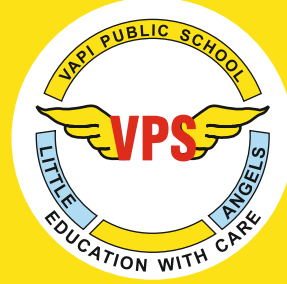


SCHOOL ALMANAC



LITTLE ANGELS EDUCATION TRUST  
**VAPI PUBLIC SCHOOL**

(INTERNATIONAL CAMPUS)

Affiliated to CISCE (GU030)

**2024-25**



Accredited On 6<sup>th</sup> August 2018

Name : \_\_\_\_\_

Class : \_\_\_\_\_ Div.: \_\_\_\_\_

Roll No : \_\_\_\_\_ House : \_\_\_\_\_

Vatar main Road, Vatar,  
Vapi - 396191, Ph.: 9687632694/90  
Email : [contact@vapipublicschool.in](mailto:contact@vapipublicschool.in)  
Website : [www.vapipublicschool.in](http://www.vapipublicschool.in)

Here Minds are Moulded into wonders



Share your Concern at the following email id for the communication regarding

Complaints - [hr@vapipublicschool.in](mailto:hr@vapipublicschool.in)

Accounts - [accounts@vapipublicschool.in](mailto:accounts@vapipublicschool.in)

Headmistress - [headmistress@vapipublicschool.in](mailto:headmistress@vapipublicschool.in)

Director/Principal - [directorprincipal@vapipublicschool.in](mailto:directorprincipal@vapipublicschool.in)

## Photo Gallery





*Photo Gallery*





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PREAMBLE

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**CONSTITUTION OF INDIA**

Preamble

WE, THE PEOPLE OF INDIA, having  
solemnly resolved to constitute India into a  
Sovereign Socialist Secular Democratic Republic  
and to secure to all its citizens:

JUSTICE

Social, economic and political;

LIBERTY

of thought, expression, belief, faith and worship;

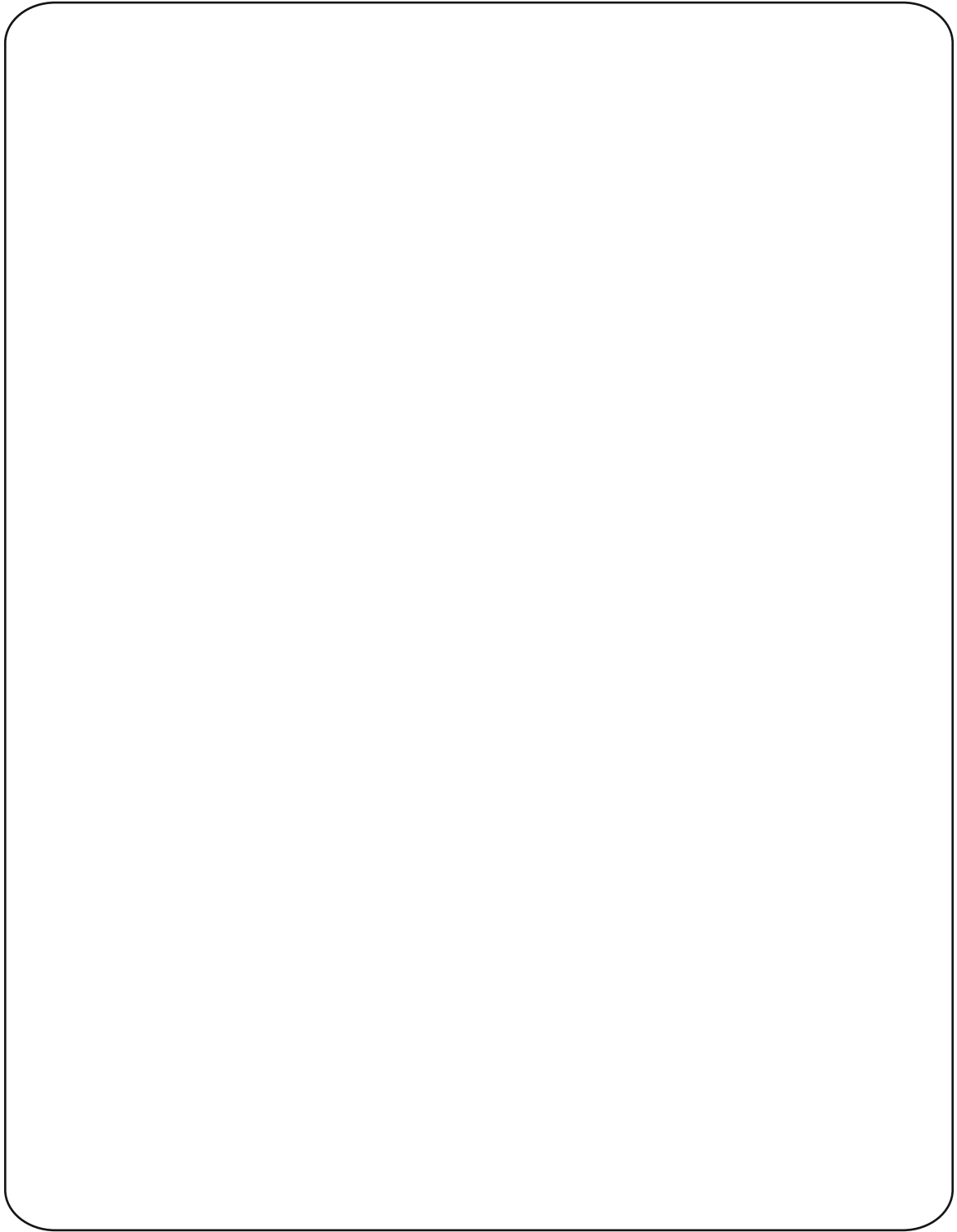
EQUALITY

of status and of opportunity; and to  
promote among them all

FRATERNITY

assuring the dignity of the individual and  
the unity and integrity of the Nation;

IN OUR CONSTITUENT ASSEMBLY  
this 26th day of November, 1949, do  
HEREBY ADOPT, ENACT AND GIVE  
TO OURSELVES THIS CONSTITUTION.





O my God, how good you are.  
How kind and loving too.  
Help me to grow up more and more.  
Help me to grow more like you.

**विद्या नाम नरस्य  
रूपमाधिकं प्रच्छन्नगुप्तं धनं  
विद्या भोगकरी यशः सुखकरी  
विद्या गुरुणां गुरुः  
विद्या बंधुजनो विदेशगमने  
विद्या वरं दैवतं।  
विद्या राजसु पूज्यते न तु धनं  
विद्याविहीनः पशुः।**

Knowledge is the highest beauty in man and it is the secret wealth. Success comes to those who have knowledge and they really enjoy and make merry. Knowledge is the highest preceptor itself. When one is in foreign land, knowledge is the closest friend and supreme knowledge, not wealth, is really respected and revered by the rulers. One without knowledge is like an animal.

Name : \_\_\_\_\_

Class : \_\_\_\_\_ Division : \_\_\_\_\_

Roll No.: \_\_\_\_\_ House : \_\_\_\_\_



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## HISTORY OF THE SCHOOL

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**Vapi Public School**, a private unaided, co-educational institution was started in 2005. The management realized the need for the development of educational infrastructure in Vapi west due to the rapid growth of residential complexes in Vapi town and on Daman-Silvassa road. Hence, Little Angels Education Trust was formed in 2003 and Vapi Public School was established.

Today Vapi Public School (GU030) is the only school in Vapi which is affiliated to Council for the Indian School Certificate Examination (CISCE) and has established itself as a premier, progressive institution, running classes from Class I to Class XII with the ICSE& ISC curriculum.

The first batch of ICSE passed out with flying colours in 2014 with 100% result and the topper securing 93.4 %.

The first ISC Commerce Batch appeared for exam in 2016, The First ISC Science Batch appeared for exam in 2017 and The First ISC Humanities Batch appeared for exam in 2019. Thus, we are proud to have full-fledged ISC classes for all streams and students have come out with flying colours in every board exam since then.

Vapi Public School aims to provide an atmosphere where children can develop basic skills & high standards for their work with active support and participation of parents. The school endeavours to provide an all round exposure to each student laying emphasis on academics as well as sports. Co-curricular Activities Like Karate, Yoga. Music. Dance (Classical & Contemporary) Pottery, Embroidery, Needle & Thread are taught through an innovative curriculum. All Round Training in Excellence (ART Excel Medha Yoga) and Youth Empowering Seminars (YES- Uttkarsh Yoga) are also part of the curriculum. The well designed curriculum develops skills sequentially addressing the various needs of children. The school has introduced progressive concept of Subject Labs for Languages, Mathematics, Environmental Science and General Knowledge. Here knowledge is imparted through activity based learning, latest educational trends in pedagogy are followed to make the process of learning interesting and child centered.

Vapi Public School believes that each child is unique with inborn talents and potential for physical and mental growth. The school is the place where this individuality is encouraged by personally focusing on the development of each child.

Our vision is "To make our Students Global Citizens and Future Leaders" with High Spiritual Quotient, Ample Intelligence Quotient & Exceptional Emotional Quotient.

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## FROM THE PRINCIPAL'S DESK

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It is a matter of great pride and privilege for me to be a part and parcel of such an educational institution which is the first and only school in Vapi, affiliated to the Council for the Indian School Certificate Examinations (CISCE), where one can utilize and focus the energy, in developing and motivating students towards all round development. Right from the beginning our institution has strived to achieve over curricular and extra-curricular activities by training the heart, mind and body of our students. We root our values in the sacredness of human life and try to instil in our students mind the significance of the dictum "Exist and Coexist". Hence community service is introduced from junior classes and it takes a pivotal position in grooming our student's perception towards their social responsibilities.

In this modern age of competition, I want my students to be the best in their field of choice and also come out as wholesome individuals with ethics & values. We want to be instrumental in bringing up a peaceful society that is well educated in mind, thoughts, words and actions. I believe every human being is born with Intellectual Quotient. We at VPS work towards developing the Spiritual & Emotional Quotient of students for their holistic development.

I am pleased to see the pace at which the students and the school are winning acclaims and reaching great heights. With great satisfaction I would like to share that our batches of ICSE (Class X) and ISC (Class XII) students have been performing exceptionally well over these years and producing 100% results.

May God shower all his blessings and strength to fulfil the vision and mission of my school.

*"Every child is a rare, unique, original Master piece...  
Master's piece, Don't mould him/her into a showpiece"*

**- Alpa S. Kotadia**

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## OUR VISION

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***To make our students  
Global Citizens and  
Future Leaders of  
'One World Family'***

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## OUR MOTTO

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"VASUDHAIVA KUTUMBAKAM"

**वसुधैव कुटुम्बकम्**

The whole humanity is one family

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## OUR MISSION

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### **Mission Statement:**

To fulfil the vision; the School's mission is to provide students with Educational Environment which is conducive to learning beyond books. It seeks to give ample exposure and awareness of current affairs, opportunities to develop Leadership Qualities and encourages Exploring Minds to mould with Compassion, Ethics, Morals & Values.

***Education is not just stuffing  
our kids with useful information.  
It is to make them beautiful  
citizens of the planet earth.***

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## AIMS AND OBJECTIVES OF VPS

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The School prepares students for the ICSE Examinations (Indian Certificate of Secondary Education) and ISC (Indian School Certificate) conducted by the Council for the Indian School Certificate Examinations, New Delhi. It is an all India Examination of reasonable standard.

The School curriculum is designed to help each child to reach his / her full potential providing a wide general education, encouraging a spirit of co-operation and inculcating a sense of responsibility. The School aims at helping the child to develop every facet of his/ her full potential physical, intellectual, emotional and spiritual. Our efforts are directed towards preparing the students to be disciplined, fearless, curious and well-informed human beings interested in self-directed education.

There is no place for any form of corporal punishment in the school. We affirm the importance of personal identity and individuality of every child.

The school endeavours to inculcate in each child the pride of being Indian and a love for the rich cultural heritage of India. Our aim is to inspire in our children love and respect for the national traditions, values and ideals.



In order to keep abreast with the fast technological advances, facilities are provided for the students for computer literacy. An array of hobbies and extracurricular activities complement the academic programme to enrich the life of the school community.

Celebrations of festivals promote communal harmony and encourage our children to grow up as citizens of united India. In our school, efforts are made to explain the significance of festivals. This promotes understanding and peaceful coexistence.

### GENERAL RULES

- VPS is an English medium school. All students are expected to speak in English.
- Punctuality and regularity of attendance has to be observed.
- The school strongly discourages private tuitions with our teachers. Instead we would suggest that you inculcate in your ward the habits of self-study and regularity in studies. And also create at home a conducive atmosphere to study, avoiding all kinds of disturbances for your child.
- Gifts shall not be given to staff members.
- Parents of children responsible for damage or loss of property will have to compensate the school for the same.

- Story books or periodicals other than those permitted should not be brought to the school.
- Without the permission of the Principal, no collection of any kind can be made.
- Objectionable conduct in or out of school would make students liable for disciplinary action.
- Parents are requested to inform the school of any change in address or telephone number.
- Students, who disobey, carry on illegal or antisocial activities, or break the rules and code of conduct of the school are liable to have their names struck off the school register.
- Students must bring the almanac /diary everyday to school. It is forbidden to buy eatables from street vendors.
- Students can voluntarily donate books to the school library especially on their birthday to inculcate the good habit of reading and sharing.
- Criticism of your children's teachers in the presence of children should be avoided, as it encourages them to lose respect for their teachers. In case of any grievances, kindly meet the Principal.
- Parents are advised to make it a point to attend the Open House as indicated in this diary for each term.
- Parents are advised not to request for half-days or leave, during school working days

MY INTRODUCTION

Name: \_\_\_\_\_

Religion: \_\_\_\_\_ Caste: \_\_\_\_\_  SC  ST  OBC  General

Class: \_\_\_\_\_ Div.: \_\_\_\_\_ Roll No.: \_\_\_\_\_ GR No. \_\_\_\_\_

Aadhar No. \_\_\_\_\_ House: \_\_\_\_\_

**Bank Details**

A/c No. \_\_\_\_\_ Bank Name & Branch \_\_\_\_\_

Class Teacher's Name: \_\_\_\_\_

D. O. B. \_\_\_\_\_ Blood Group : \_\_\_\_\_

Residential Address: \_\_\_\_\_

\_\_\_\_\_ Mobile No.: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Edu. Qualification: \_\_\_\_\_

Occupation/Designation : \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Office Address: \_\_\_\_\_

Email Id: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Edu. Qualification: \_\_\_\_\_

Occupation/Designation : \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Email Id: \_\_\_\_\_ Emergency Contact No. \_\_\_\_\_

Brother/Sister - If any in LA or VPS - Name: \_\_\_\_\_

Class: \_\_\_\_\_ Div.: \_\_\_\_\_

I have read and understood the above information and they are true to my knowledge.

**Parents's Signature** : Father: \_\_\_\_\_ Mother: \_\_\_\_\_

## MY INTRODUCTION

Name: \_\_\_\_\_

Religion: \_\_\_\_\_ Caste: \_\_\_\_\_  SC  ST  OBC  General

Class: \_\_\_\_\_ Div.: \_\_\_\_\_ Roll No: \_\_\_\_\_ GR No. \_\_\_\_\_

Aadhar No. \_\_\_\_\_ House: \_\_\_\_\_

### **Bank Details**

A/c No. \_\_\_\_\_ Bank Name & Branch \_\_\_\_\_

Class Teacher's Name: \_\_\_\_\_

D. O. B. \_\_\_\_\_ Blood Group : \_\_\_\_\_

Residential Address: \_\_\_\_\_

\_\_\_\_\_ Mobile No.: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Edu. Qualification: \_\_\_\_\_

Occupation/Designation : \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Office Address: \_\_\_\_\_

Email Id: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Edu. Qualification: \_\_\_\_\_

Occupation/Designation : \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Email Id: \_\_\_\_\_ Emergency Contact No. \_\_\_\_\_

Brother/Sister - If any in LA or VPS - Name: \_\_\_\_\_

Class: \_\_\_\_\_ Div.: \_\_\_\_\_

I have read and understood the above information and they are true to my knowledge.

**Parents's Signature** : Father: \_\_\_\_\_ Mother: \_\_\_\_\_



HEALTH REPORT CARD

To be completed by General Practitioner / Family Doctor

**A General Information**

Name of the Student \_\_\_\_\_  
Gender : Male/Female \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Class and Div. \_\_\_\_\_  
Residential Address \_\_\_\_\_

**B Personal Information**

1) Weight (kg.) \_\_\_\_\_ Height (cm) \_\_\_\_\_  
2) Allergic to any food or medicine \_\_\_\_\_  
3) Health issues if any : \_\_\_\_\_  
4) Personal Medication if any \_\_\_\_\_

**C Medical Examinations**

General Check-up Allergies \_\_\_\_\_  
Eye sight Right \_\_\_\_\_ Left \_\_\_\_\_  
Dental \_\_\_\_\_  
Ear / Nose / Throat \_\_\_\_\_  
Blood Group \_\_\_\_\_  
Any Major Ailment \_\_\_\_\_  
\_\_\_\_\_  
Major Past Injuries \_\_\_\_\_  
\_\_\_\_\_  
Any Record of Surgery \_\_\_\_\_  
\_\_\_\_\_  
Name of General Practitioner / Family Doctor \_\_\_\_\_  
\_\_\_\_\_

Place                      Date                      Seal                      Signature

**TO BE FILLED IN BY THE PARENTS OF STUDENTS  
TRAVELLING BY PRIVATE VEHICLE**

Name of the Student \_\_\_\_\_  
Class \_\_\_\_\_ Div. \_\_\_\_\_ Roll No. \_\_\_\_\_  
Father's Name \_\_\_\_\_  
Residential Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of the mode of Transport: \_\_\_\_\_  
(Bus/Tempo/Mini Bus/Auto Rickshaw)  
Name of the Owner \_\_\_\_\_  
Vehicle No \_\_\_\_\_  
Residential Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of the Driver \_\_\_\_\_  
Residential Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
His License No. \_\_\_\_\_  
Badge No. \_\_\_\_\_

Private Vehicles are engaged by you at your own risk. The school authority is in no way responsible for any mishap. It is binding upon you to collect all relevant information mentioned above and submit to the school authority before June 20". I have read the information and I agree.

Signature of Parent: \_\_\_\_\_

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## MY SCHOOL TEACHES ME TO

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- Speak the truth (always).
- Be polite and give respect to elders.
- Always be ready to help others
- Be bold and courageous.
- Keep myself well groomed and neatly dressed.
- Sit erect and be attentive.
- Be punctual and regular in work habits Take care of my personal & others belongings.
- Always stand respectfully during the prayers & National Anthem.
- Use the 5 magical words "Please", "Excuse me", "Thank you", "Sorry" & "Welcome".
- Take Care of my school property.
- Follow the 3 R's "Respect for Self, Respect for others, Responsibility for all your actions

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## IMPORTANCE OF SCHOOL DIARY

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A Student should:

- Take the diary to all classes.
- Use it to keep a record of home studies.
- Use it to plan a study program.
- Take note of the rules and procedures.
- Keep the diary organized and tidy. It should not contain graffiti or be defaced in any way (marker pens, stickers, cut-outs etc. or torn)
- To allow House Teachers, Class teachers and other staff to monitor your workload, progress in tests and examinations and involvement in co-curricular activities.
- Take your diary to every class and take it back home.

- Plan your time carefully.
- Enter all relevant matters in your diary.
- Use pencil if alterations are likely.
- Check your diary each morning and night.
- Make sure all of the following entries are made:
  - Timetable
  - Test and assignment marks
- All home study, work and assignments details (each day)
- Other relevant co-curricular activities
- If you lose this diary, report immediately to your Class Teacher. If the diary is not found within two days, you will be required to buy another.



## A PROMISE TO KEEP

[Please sign below with your parents the undertaking as a reminder and record of your participation in the school community.]

I, \_\_\_\_\_  
undertake

- To play an active role in the school's education program.
- To assume responsibility, with the help of my teachers for my own work and study and for the submission of homework, essays and assignments by due dates.
- To attend school for the entire school year, and all classes, regularly and punctually
- To adhere to the school's Code of Behaviour and Discipline Policy as being necessary to the school's good function and organization and to my own growth in self-discipline
- To be neatly dressed on school days in complete school uniform, and on sports days in the PE uniform.
- To abide by the school regulations in respect to hair, make-up, jewellery and grooming.
- To contribute my personal gifts and talents to the school community in co-curricular and extra-curricular activities.
- To take part in excursions, camps and other outings as determined by the school curriculum.
- To act politely and in co-operative way while at school and while travelling to and from school, knowing that proper relationship with other people constitute a most important part of my own growth and development.
- We have read the commitment contract and will do our best to meet the above in my school life

Student's Signature: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

## SCHOOL PRAYERS

### Monday

या कुन्देन्दु तुषार - हार - धवला - या शुभ्रवस्त्रावृता  
या वीणा - वरदण्डमण्डित - करा या श्वेतपद्मासना ।  
या ब्रह्माच्युत - शंकर - प्रभृतिभिर्देवैः सदा वन्दिता  
सा मां पातु सरस्वती भगवती निःशेष - जाड्यापहा ।

### Tuesday

ॐ सहना ववतु । सह नौ भुनक्तु । सह वीर्यम करवावहै  
तेजस्विनावधीतम् अस्तु । मा विद्विषावहै ।  
ॐ शान्ति शान्ति शान्तिः ।

### Wednesday

ॐ भूर्भुवः स्वः तत्सवितुर्वरेण्यं  
भर्गो देवस्य धीमहि धियो यो नः प्रचोदयात् ।

### Thursday

ओम तत्सत श्री नारायण तुं, पुरुषोत्तम गुरु तुं,  
सिद्ध बुद्ध तुं, स्कंद विनायक, सविता पावक तुं,  
ब्रह्म मज्ज तुं, यस्व शक्ति तुं, धसुं पिता प्रभुं तुं,  
रुद्र विष्णु तुं, रामकिष्ण तुं, रक्षिभ ताओ तुं,  
वासुदेव गौ विश्वरूप तुं, चिन्दानंद डरी तुं,  
अद्वितीय तुं, अकाल निर्भय, आत्म विंग शिव तुं,

### Saturday

मनोजवं मारूततुल्यवेगं जितेन्द्रियं बुद्धिमतां वरिष्ठ ।  
वातात्मजं वानस्युथमुख्यं श्री रामदूत शरणं प्रपद्ये ।

### Friday

मंदिर तारुं विश्व रूपायुं, सुंदर सर्जनकारा रे; २  
पण पण तारां दर्शन थाये, देभे देभनकारा रे ...  
मंदिर तारुं विश्व रूपायुं, सुंदर सर्जनकारा रे; २  
नहीं पूजारी नहीं कोछे देवा नहीं मंदिरने ताणारे; २  
नील गगनमां मळिमा गाता, यांढो सूरज तारा रे ...मंदिर  
वर्षान करतां शोभा तारी, थाक्या कविगण धीरा रे; २  
मंदिरमां तुं कयां छूपायो ? शोधे बाण अधीरां रे .  
मंदिर तारुं विश्व रूपायुं, सुंदर सर्जनकारा रे;  
सुंदर सर्जनकारा रे;  
सुंदर सर्जनकारा रे;

तुं मने ભગવાન એક વરદાન આપી દે  
જ્યાં વસેછેતું મને ત્યાં સ્થાન આપી દે (૨)  
હું જીવું છું એ જગત માં જ્યાં નથી જીવન  
જિંદગી નું નામ છે બોજ ને બંધન  
આખરી અવતાર નું મંડાળ બાંધી દે  
જ્યાં વસે છે તું મને ત્યાં સ્થાન આપી દે(૨)  
તું મને ભગવાન...  
આ ભૂમિ માં ખુબ ગાજે પાપ ના પડધમ  
બેસૂરી થઇ જાય મારી પુણ્ય ની સરગમ (૨)  
દિલરુબા ના તાર નું ભંગાળ સાંધી દે (૨)  
જ્યાં વસે છે તું મને ત્યાં સ્થાન આપી દે(૨)  
તું મને ભગવાન....  
જો વતન માં જ્યાં લાગી છે સૌ કરે શોષણ  
જોમ જાતા કોઈ અહિયાં ના કરે પોષણ (૨)  
મતલબી સંસાર નું જોડાણ કાપી દે  
જ્યાં વસે છે તું મને ત્યાં સ્થાન આપી દે(૨)  
તું મને ભગવાન..  
જ્યાં વસે છે તું મને ત્યાં સ્થાન આપી દે (૨)  
જ્યાં વસે છે તું મને ત્યાં સ્થાન આપી દે (૨)

You are with me Wherever I go  
Every moment Your life in me flows  
You're always there close by my side,  
You are there o Lord both day and  
night

You are with me in my mother's womb  
You are with me in days of gloom You  
helped me stand against all odds And  
you filled me with you strength o Lord

In times of sorrow in times of grief,  
You gave me hope, strengthened my  
belief When I did fall and was in pain,  
Lord You set me on my feet again

You are with me Wherever I go Every  
moment Your life in me flows You're  
always there close by my side, You  
are there o Lord both day and night.

CHILDREN ARE LIKE FLOWERS  
THEY BLOOM WHEN GENTLY TOUCHED  
BUT WITHER WHEN CRUSHED,  
LET THEM GROW NATURALLY,  
TO SPREAD THEIR FRAGRANCE,  
UNIVERSALLY

इतनी शक्ति हमें देना दाता  
इतनी शक्ति हमें देना दाता,  
मन का विश्वास कमजोर हो ना  
हम चलें नेक रस्ते पे,  
हमसे भूलकर भी कोई भूल हो ना  
इतनी शक्ति हमें देना दाता,  
मनका विश्वास कमजोर होना  
दुर अज्ञान के हो अँधेरे  
तू हमें ज्ञान की रौशनी दे  
हर बुराई से बचके रहें हम  
जीतनी भी दे भली ज़िन्दगी दे  
बैर हो ना किसी का किसी से  
भावना मन में बदले की होना  
हम चलें नेक रस्ते पे,  
हमसे भूलकर भी कोई भूल हो ना,  
इतनी शक्ति हमें देना दाता  
मनका विश्वास कमजोर हो ना  
हम न सोचें हमें क्या मिला है  
हम ये सोचें क्या किया है अर्पण  
फूल खुशियों के बांटे सभी को  
सबका जीवन ही बन जाए मधुबन  
अपनी करुणा को जल तू बहा के  
करदे पावन हर एक मन का कोना  
हम चलें नेक रस्ते पे,  
हमसे भुलकर भी कोई भूल हो ना  
इतनी शक्ति हमें देना दाता,  
मनका विश्वास कमजोर हो ना  
मनका विश्वास कमजोर हो ना

## PRAYER AFTER SCHOOL

Thank you God for the food we eat  
For the clothes, for fun  
For feet that dance  
And jump and run  
Thank you for the hands  
That model clay  
And do a thousand  
Things each day  
Thank you for the lips  
That smile and sing  
And tell your praise  
In everything

## NAVKAAR MANTRA

Namo Arihantanam  
Namo Siddhanam  
Namo Ayarianam  
Namo Uvajjhayanam  
Namo Loe Savva Sahunam  
Eso Panch Namukkaro  
Savva Pavappanasano  
Mangalanam Cha Savvesim  
Padhamam Havei Mangalam

## सागर में एक लहर उठी आपके नाम की

सागर में एक लहर उठी आपके नाम की  
आपको मुबारक खुशियां आत्मज्ञान की  
आपको है अनंत में जाकर मिल जाना  
आप है सुंदर फूल इस संसार के  
आप है सुंदर फूल VPS के  
सागमें एक लहर उठी आपके नाम की  
आपको मुबारक खुशियां आत्मज्ञान की।

## LUNCH PRAYER

अन्नं ब्रह्मरसो विष्णुं भोक्ता  
देवो महेश्वरः एवम संचित्या  
भुजानो दृष्टि दोषै लीनिष्यति ॥

Dear parents,  
Lunch is provided by the school.  
We have planned it with great care,  
keeping in mind the nutritional value.

- Principal

## BIRTHDAY SHLOK

ॐ शतं जीवः शरदो वर्धमानः  
शतं हेमंत शतमो वसंतानः  
शतं इंद्राग्नि सविता ब्रह्मरूपतिः  
शतायुषाहा अभिषेकम् पुनर्ददतु !

## जन्मदिनमिदम् अयि प्रिय सखे

जन्मदिनमिदम् अयि प्रिय सखे  
शंतनोतु हि सर्वदा मुदम्  
प्रार्थयामहे भव शतायुषीः  
ईश्वर सदा त्वाम् च रक्षतु।  
पुण्य कर्मणा कीर्तिमार्जय  
जीवनम् तव भवतु सार्थकम्।

## ध्वज - गीत

विजयी विश्व तिरंगा प्यारा ।  
झंडा उँचा रहे हमारा ॥  
सदा शक्ति सरसाने वाला, प्रेम सुधा बरसाने वाला,  
वीरों को हर्षाने वाला, मातृभूमि का तन-मन-सारा ।  
झंडा उँचा रहे हमारा ॥  
शान न इसकी जाने पावे, चाहे जान भले ही जावे,  
विश्व विजय कर के दिखलाए, तब होवे प्रण पूर्ण हमारा ।  
झंडा उँचा रहे हमारा ॥  
आओ प्यारे वीरो आओ, देशधर्म पर बलि बलि जाओ  
एकसाथ सब मिलकर गाओ, प्यारा भारत देश हमारा ।  
झंडा उँचा रहे हमारा ॥

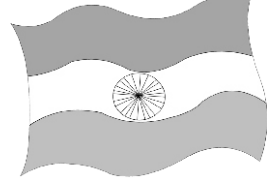
## वसुधैव कुटुम्बकम्

प्यारा प्यारा का मार्ग हमारा, ज्ञान हमारा लक्ष्य है  
चलो एक साथ चलेंगे हम, वसुधैव कुटुम्बकम्  
हे वसुधैव, वसुधैव, वसुधैव, कुटुम्बकम्

एक ही ईश्वर, एक ही ज्ञान, वसुधैव कुटुम्बकम्  
इस दुनिया में प्यार फैलाएंगे,  
खुशियाँ का उत्सव मनाएंगे  
एक ही साथ चलेंगे हम, वसुधैव कुटुम्बकम्

इस पल में हमें जीना है, हँसना और मुस्कराना है,  
सब को गले लगाना है, वसुधैव कुटुम्बकम्  
हे वसुधैव, वसुधैव, वसुधैव, कुटुम्बकम्

## वंदे मातरम्



वंदे मातरम् । वंदे मातरम्  
सुजलाम् सुफलाम् मलयज् - शीतलाम् ।  
शस्य - श्यामलाम् मातरम् । वंदे मातरम् .....  
शुभ्र - ज्योत्स्ना - पुलकित - यामिनीम् ।  
फुल्ल - कुसुमित द्रुमदल - शोभिनीम् ।  
सुहासिनीम् सुमधुर भाषिणीम् ।  
सुखदाम् वरदाम् मातरम् । वंदे मातरम् .....  
बंकिमचंद्र चटर्जी

Let's walk together in harmony,  
A one world family,  
one God one knowledge  
peace and love for all,  
we can do this together

Our Path is love, Our aim is wisdom  
And joy to all the nations  
Come together as one  
As One World Family  
हे वसुधैव, वसुधैव, वसुधैव, कुटुम्बकम्

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SCHOOL SONG

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जय जय जय जय, जय विद्यालय VPS हमारा  
जय जय जय जय, जय विद्यालय विद्यालय हमारा  
बहती है हरदम के जिसमें, ज्ञान और संस्कार की धारा

जय जय ..... विद्यालय - २

(१) श्रद्धा, साहस और संस्कृति,  
के बल पर हम जीयेंगे,  
ज्ञान, कर्म की, दिव्य ज्योति से,  
जीवन हम रोशन करेंगे।

जय - जय ..... विद्यालय - २

(२) हमें देना है, एक संदेशा,  
दुश्मन ना हो, कोई किसीका  
प्यार से सबका, मन जीतेंगे,  
जीवन में खुशियाँ भर देंगे - २

जय - जय ..... विद्यालय हमारा - २

(३) भेदभाव और स्वार्थ भुलाकर  
सत्य के पथ पर हम चलेंगे  
अपने जीवन और तन मन से  
राष्ट्र की रक्षा करेंगे।

जय - जय ..... विद्यालय हमारा - २

बहती है हरदम कि जिसमें,  
ज्ञान और, संस्कार की धारा

जय - जय ..... विद्यालय हमारा - २

जय - जय ..... विद्यालय  
VPS हमारा..... VPS हमारा - ३



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## राष्ट्रीय गान

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जन-गण-मन अधिनायक जय है।

भारत भाग्य विधाता।

पंजाब, सिंधु, गुजरात, मराठा, द्राविड, उत्कल, बंगा।

विन्ध्य, हिमाचल, यमुना, गंगा, उच्छल जलधि तरंगा।

तव शुभ नामे जागे, तव शुभ आशिष मागे।

गाहे तव जय गाथा।

जन-गण-मंगलदायक जय हे।

भारत भाग्य विधाता।

जय हे, जय हे, जय हे, जय जय जय जय हे।

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## THE PLEDGE

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- India is my country.
- All Indians are my brothers and sisters.
- I love my country and I am proud of its rich and varied heritage.
- I shall always strive to be worthy of it.
- I shall respect my parents, teacher and all my elders and treat everyone with courtesy.
- I pledge my devotion to my country and its people.
- My happiness lies in their well-being and prosperity.

**- JAI HIND**

*Head, Heart & Hands - All these three  
when united will lead education  
towards perfection*

**- Mahatma Gandhi**

## SCHOOL HOURS

### **Summer Timing:**

Class I to XII	Monday to Friday	7:45am to 1.45pm
Class I to V	Saturday	Holiday
Class VI to XII	Saturday	07:45am to 11:30am

**NOTE:-** 4th Saturday – Holiday for all Students.

### **If you are late**

Kindly note that school gates will be closed at 07.55am sharp,  
if you arrive late will be sent back home.

### **Winter Timing: (1st Dec to 15th March)**

Class I to XII	Monday to Friday	8:00am to 2.00pm
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### **Visiting Hours**

**Director Principal** : By prior appointment only.

**Teacher / Office** Teacher - I to XII (Saturday) 08:30am to 09:30am  
: Office Timing - 08:00am to 10:30am

Please do not interact with teachers during school hours or  
on their personal cell phone.

## School Timings Periodwise

	<b>Timing(am/pm)</b>	<b>Period</b>		<b>Timing(am/pm)</b>	<b>Period</b>
<b>MONDAY TO FRIDAY</b>	07: 50 to 08: 05	Assembly	<b>SATURDAY</b>	07: 50 to 08: 05	Assembly
	08: 05 to 08: 25	Kriya		08: 05 to 08: 45	1st Period
	08: 25 to 09: 00	1st Period		08:4 5 to 09: 20	2nd Period
	09: 00 to 09: 35	2nd Period		09: 20 to 09: 55	3rd Period
	09: 35 to 10: 10	3rd Period		09: 55 to 10: 10	Short Break
	10: 10 to 10: 20	Short Break		10: 10 to 10: 45	4th Period
	10: 20 to 10:55	4th Period		10: 45 to 11:20	5th Period
	10: 55 to 11: 30	5th Period		11: 20 to 11:30	Home Period
	11: 30 to 12: 05	6th Period			
	12: 05 to 12: 25	Long Break			
	12: 25 to 01: 00	7th Period			
	01: 00 to 01: 35	8th Period			
	01: 35 to 01: 45	Home Period			

## WEEKLY MENU

For Long Break	Mon, Wed & Thu	Roti-Sabji, Stuffed Parathas, Thepla, Puri Bhaji
	Tues & Fri	Rice-Dal, Pulav, Khichadi-Kadhi or or any Rice Item
	Sat	Home Made Snacks
For Short Break	Mon to Sat (I - V)	Peanuts & Chana, Fruits, Dry Fruits, Sprouted Beans, Corn Salads, Traditional homemade sweets like Besan laddoo, Chikki or God papdi,
	(VI - XII)	Students can bring regular breakfast (Paratha, Idli, Poha, Upma etc)

**Lunch once opted from school should be continued for the whole academic year**

**Note :** 1) Parents should strictly adhere only to the above menu. 2) Readymade chip packets or tetra packed food should not be brought to the school. 3) Non vegetarian food including egg is strictly not permitted into the school campus.

## SCHOOL UNIFORM

Class	Girls	Boys
<b>I to IV</b>	Navy blue divider skirts with flap, sea green shirt Accessories: Bow tie & Belt with school logo, Black Velcro Shoes & Navy Blue Socks	Navy blue shorts, sea green shirt
<b>V to VII</b>	Navy blue divider skirts with flap, Navy blue trousers with pin stripes sea green shirt Accessories: Zip tie & Belt with school logo, Black laced Shoes & Navy Blue Socks	Navy blue trousers with pin stripes, sea green shirt
<b>VIII to X</b>	Navy blue divider skirts with flap, sea green shirt Accessories: Belt with school logo, Tie (Boys), Scarf (Girls) Black laced Shoes & Navy Blue Socks	Navy blue trousers with pin stripes sea green shirt
<b>XI to XII</b>	Navy blue divider skirts with flap, Navy blue trousers with pin Lilac shirt Accessories: Belt with school logo, Tie (Boys), Scarf (Girls) Black laced Shoes & Navy Blue Socks	Navy blue trousers with pin stripes, sea green shirt

### **House Uniform**

House T-shirt with logo & Navy blue track pant with house coloured piping, White Canvas Shoes with White Socks.

### **Winter Uniform**

(I to VII) : Maroon Sweater with school logo  
(VIII to XII) : Navy blue blazer

## UNIFORM

- ◆ The school uniform must be maintained very well and students should come smartly dressed, taking detailed care of personal hygiene.
- ◆ Watches may be worn from Class. VIII onwards with black or metal straps. No fluorescent flashy dials/ straps and no digital watches with alarms or calculators will be allowed.
- ◆ Girls: Long hair should not be left loose and no fancy hair style or colouring of hair is permitted. Hair should be well oiled & plaited
- ◆ Finger nails must be cut short and kept clean. No nail polish or mehendi is permitted.
- ◆ Long or expensive ear-rings, fancy bangles, chain etc. must not be worn to school.
- ◆ Boys : A student can be given a hair cut in school if hair is found to be too long. Fancy hair cut is not allowed.
- ◆ Failure to comply with the rules will result in the student being suspended from the school.



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## VPS CLUBS & ACTIVITIES

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### 1) WWF Club of VPS: Est. in 2009

Students from Std V onwards enrol in WWF for creating awareness towards nature, conservation and developing interest in Flora & Fauna.

Incharge : Ms. Khushbu Bhavsar

### 2) YES Youth Club of VPS : (Youth Empowering Seminar), Est. in 2011)

Class. IX to XII students work towards supporting the society in their own small way. Donating towards Girl Child Education, Sewing machine or Wheel Chair / Tricycle donation to the physically handicapped

In-charge: Ms. Priyanka Shah & Ms. Yagna Vasavada

### 3) The Interact Club Of VPS: Est. in 2012

The Interact Club of VPS, under the patronage of Rotary Club of Vapi is affiliated to Rotary International the World-Wide organization of youth interested in service and understanding The club aims to recognize and develop leadership, to create awareness of the importance of home and family, to emphasize acceptance of individual responsibilities for personal success, community improvement and team spirit. Students from class VI to XII are enrolled as members.

The Interact Club activities do not hinder school studies, they enhance the capacity and efficiency of the students and create the leaders of tomorrow

Interact Club In-charge Educators : Ms. Sheetal Bhawe & Ms. Ankita Kashiyani

**4) Vibrant Grand Parent's Club (Est In 2012):** as an outcome of Grand Parent's Day Celebration. Enthusiastic members meet every month & enjoy fun filled activities.

**5) Hindustan Scouts & Guides (Est in 2016):** an organisation that trains students to develop physical, mental & outdoor survival skills.

**6) National Cadet Corps (NCC) Est 2018 :** Prepares the youth for emergency situations like war or calamities

**7) Lakshya Air Rifle Shooting Club:** Aims to acquire skills in observation concentration, goal setting and sharp shooting by participating in it.

**8) Nakshatra Astronomy Club:** Helps to prepare our students for future careers and to give hands – on experience excitement in technology and information about the Universe and Space-Science

**Socially Useful Productive Work:** SUPW is another service and skill based activity for students at home and in school must be encouraged to actively participate since it's an integral part of the curriculum.

### EXTERNAL COMPETITIVE EXAMS

Sr. No.	Exam Name	Std
1.	National Science Olympiad	III to XII
2.	National Cyber Olympiad	III to XII
3.	International Maths Olympiad	III to XII
4.	International English Olympiad	III to XII
5.	International General Knowledge Olympiad	III to X
6.	National Talent Search Examination	X & XII
7.	Kala Sarthi Art Foundation	I & XII
8.	Lalit Kala Art Competition	I & XII
9.	International Company Secretary Olympiad	XI & XII

### EXTERNAL COMPETITIVE EXAMS

Organizer	Competition Name	Age Group
School Games Federations of India, Khel Mahakumbh, District Sports Office (Taluka to National level)	Handball, Football, Throwball, Athletics, Air Rifle Shooting, Chess, Carrom, Skating, Badminton, Lawn tennis, Basketball	Under-14 to 19 (Boys & Girls)
ASISC Sports Games North West Region ASISC National Games	Football, Throwball, Cricket, Athletics Chess, Carrom, Lawn tennis	Sub Junior, Junior & Senior (Boys & Girls)

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## LEAVE AND ATTENDANCE

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- ◆ Leave for more than 2 days will be granted only on written application from the parents/guardians.
- ◆ In case of sick leave, the leave note should be supported by a medical certificate. Un-notified absence for more than one month without leave application renders the students liable to be removed from the rolls.
- ◆ Attendance before and after a short break/ vacation is compulsory. In case of absence a fine of ₹ 500/- will be charged.
- ◆ Attendance on National Holidays (15th Aug /26th Jan.) are compulsory for students from Class VI onwards.
- ◆ Half day leaves or permission for leaving early will not be granted during exams or on any regular day.

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## ADMISSION POLICY

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- ◆ Admissions are open to all children irrespective of their caste and religion. According to Govt. Regulations, candidates who have completed 6 years on **1st June shall** be admitted to class I. Age for admission to other Classes are calculated accordingly.
  - ◆ A candidate securing admission in Class I, must procure an official birth certificate in support of the date of birth. "Candidates will not be admitted in absence of birth certificate". Candidates seeking admission to higher classes must produce a School Leaving Certificate from a recognized school.
  - ◆ Attendance shall not be awarded till the original documents are submitted.
  - ◆ The leaving certificate must be counter signed by concerned education officer, if the candidate is migrating from other state of India to Gujarat.
  - ◆ If a candidate belongs to Scheduled Caste / Scheduled Tribe, the parents/guardian must produce an official caste / tribe certificate from the District/Taluka Block officer.
- Admissions are given on merit basis, based on the criteria decided by the school. The decision of the admission committee will be final. Admissions are according to vacancies available. Interaction with Parents and Students is done from Class I onwards.
- ◆ Incomplete forms shall not be considered.
  - ◆ Approval from the Director Principal is must.



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## WITHDRAWAL

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- ◆ The Prescribed application form for the Leaving certificate is given in Page no 77 of the almanac. The completed form with parent's signature shall be submitted in the school office by both the parents. It should state the reason of leaving the school and proposed date of leaving.
- ◆ **The application for Leaving Certificate** shall be submitted on or before **15th January** of the current academic year, else first quarter fees for the next academic year shall be charged.  
In case of mid term withdrawal of a child, a month's notice should be given in advance to prepare the **No dues and the transfer certificate**.  
Students leaving school in the middle of an Academic Year shall be issued the Leaving Certificate with the remarks "Studying in current class". Passed and promoted remarks will be given to only those students who have completed the academic year including the annual examination.  
In case of dues, Leaving Certificate shall not be issued till the clearance of all the dues.
- ◆ A photocopy of the Leaving Certificate can be issued in case of emergency when the original is sent to the Council for the counter signature.  
Leaving Certificate with counter sign shall be issued within a month's time or whenever received from the council.
- ◆ If a student is unable to cope-up with our curriculum for the two consecutive years, the Principal reserves the right to ask the parent to withdraw the student from the school.  
In case the behaviour of a parent or student is found to be inappropriate or undesirable, the Principal has the authority to terminate the enrolment of the said student with immediate effect.
- ◆ Students admission shall be cancelled for non-payment of school fees or irregular attendance without sufficient reason during or at the end of the term

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## FEES

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Vapi Public School is a Private School and does not receive any grant-in-aid. The expenditure of the school is fully met from the fees. Fees are paid for twelve months of the year i-e. April to March. Increase in the cost of living, Govt. Scales and dearness allowance are the guiding factors, while setting the fees.

- ◆ Fees shall be paid online through VPS App or in Cosmos Bank **through NEFT/Cheque or cash in school office admin office by cash / cheque**. Fees shall be paid Quarterly / Half Yearly / Yearly. If fees are not paid by due date, a fine of Rs.100/- per week will be levied.

- ◆ There is always a demand for admission to the school in all classes at the beginning of the session. It is therefore imperative that fees for **first quarter shall be paid by 15th April of every new academic year**. If the fee is not paid, or there is no information regarding the reason for non-payment of fees: the student's name will be struck off the rolls, and a new admission will be made in the vacancy thus created.
- ◆ The student may be readmitted, if the vacancy exists, on paying re-admission fees.
- ◆ Student's admission will be cancelled for non-payment of school fees or irregular attendance without sufficient reason during or at the end of the term.

**THE SCHOOL MANAGEMENT RESERVES THE RIGHT TO REVISE  
THE FEES AS AND WHEN NECESSARY.**

### LUNCH FACILITY

- ◆ Lunch facility is optional for students of class I – XII.
- ◆ Lunch facility once opted/ not opted from school shall be continued for the full academic year.
- ◆ Lunch fees once paid is not refundable.

### TRANSPORTATION SERVICE

- ◆ The students who want to avail the bus facility should fill up the transportation form and submit it on or before the date mentioned in the circular for the confirmation of transport facility. For further details contact the Administrative office.
- ◆ Bus fees will be charged according to the route, fees once paid is not refundable.
- ◆ Students will board and alight only at the fixed bus stop. Parents and children are requested not to ask the driver or attendant to halt the bus at unauthorized bus stops.
- ◆ Parents are not permitted to change the bus stops without prior permission.
- ◆ Students availing the bus service must continue to use the service throughout the year.

- ◆ In case there is a change in the residential address the school office must be notified immediately by a written note.
- ◆ Parents should show child's I-card while collecting the child from the bus stop.
- ◆ Children will not be given bus facility once the date gets over for the bus form submission.
- ◆ School will not be responsible for private vehicles.
- ◆ Changes cannot be done for the bus facility once opted/not opted during the whole academic year .
- ◆ Confirmation of the bus services is granted only after payment of fees.

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## DISCIPLINE POLICY FOR STUDENTS

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### IN THE BUS

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- ◆ Stand in queue to board and alight from the bus.
- ◆ Bus monitor's instructions should be obeyed in the moving bus.
- ◆ Do not walk around in the moving bus or loiter near the bus even if it is not moving.
- ◆ Do not litter or throw any articles around in or out of the bus.
- ◆ Allow the young students to be seated first.
- ◆ Do not argue or misbehave with conductors or drivers.
- ◆ Any type of misbehaviour in bus justifies warning, suspension or dismissal as per the seriousness of the mischief.

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### IN THE SCHOOL CAMPUS

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- ◆ Students are expected to behave in a disciplined and responsible manner at all times.
- ◆ Students are answerable to the authority for their misbehaviour both inside and outside the school
- ◆ Students should greet each other, staff members and guests politely and with due respect.
- ◆ Keep left and walk in a line observing silence while changing classrooms, walking in the corridors or on stairs.
- ◆ Students should not bring any materials, Cell Phone, Smart Watches toys or gadgets without written permission from the school authorities. If any such things are found, they will be confiscated for the whole year.
- ◆ Chewing gums or any similar materials are not allowed in the school
- ◆ Students should keep up the menu given. Any change warrants prior permission.
- ◆ Packaged food of any kind shall not be allowed in the school.

- ◆ Students shall be given opportunities to change from externally imposed discipline to self-imposed order.
- ◆ All refuse should be disposed in the garbage bins only.
- ◆ Student shall always wear school uniform to school including the open House Days.

Misconduct that warrants high order disciplinary actions are

- ◆ Irregular attendance without medical reason
- ◆ Disobedience of the school rules
- ◆ Objectionable moral influence
- ◆ Disrespect and discourtesy to staff, authorities and school principles.
- ◆ Bringing forbidden things to school.
- ◆ Hair Style and Dressing

Language

- ◆ Children are encouraged to speak in English once they board the bus till throughout the school hours.
- ◆ Using foul language will be considered as a misconduct and would earn dismissal.
- ◆ Outside the school campus not to roam in school uniform.

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## STUDENTS RESPONSIBILITIES

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- ◆ Students are involved in conducting the daily Assembly. They should fulfil the duties assigned to them. Use half or full A4 size paper for news, thought, G.K. questions
- ◆ Classroom and housewise soft board decoration and write up materials should be brought as and when assigned to them.
- ◆ Students are equally responsible for the neatness of the classrooms, corridors and school campus
- ◆ Students should contribute interesting articles, travel experiences and anecdotes for the school magazine.
- ◆ Senior students are expected to hand hold the juniors in all situations and at all times
- ◆ Students should immediately bring to the notice of the authorities of any misconduct, malfunctioning of equipments, mishaps or injustice they witness within the school.
- ◆ School uniform should not be worn by students anywhere after the school hours.

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## STAFF RESPONSIBILITIES

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- ◆ It is the responsibility of the teaching staff at VPS to:
- ◆ Develop a teaching learning program that adheres to current Curriculum Council Guidelines.
- ◆ Provide students with a course outline and scheme of assessment at the commencement of the subject.
- ◆ Ensure that assessments are fair, valid and reliable.
- ◆ Maintain accurate records of student achievement and assessment.
- ◆ Meet school and external time frames for assessment and reporting.
- ◆ Inform students and parents of academic progress as appropriate.

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## PARENTS RESPONSIBILITIES

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- ◆ Teach your Child to "Let go" & "Forgive"
- ◆ Be a role model for your child
- ◆ Take responsibility of your child's haircut & uniform, Sleeveless and very short or dresses above knee length should not be worn to school at any time.
- ◆ As a parent, what can you do to stop private tuitions?
- ◆ Discourage any approach for shadow tutoring by the school staff
- ◆ Monitor the progress of your ward. Support in their endeavours to meet assessment requirements and deadlines.
- ◆ Contact the school authority if you feel your child requires extra tutoring. Ensure that your child maintains a good record of attendance, conduct and progress in every aspect.
- ◆ Provide a suitable study environment for your child.
- ◆ Parents should compulsorily attend the Academic Orientation and Open House.

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## LIBRARY RULES

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The Library will remain open:

Monday to Friday - 08:00 am to 01:45 pm

Saturday - 08:00 am to 11:30 am

- ◆ Books from the library will be issued only during the library period
- ◆ The books must be examined before taking and any damage must be brought to the notice of the teacher or the Librarian. The borrower will be held responsible for any damage done to the book while in his/ her charge..

- ◆ In case of damage of a book, fine will be charged.
- ◆ If a book is lost, librarian must be notified immediately. It must be replaced with a similar edition within a week or the cost of the book with an addition of 20% will be charged.
- ◆ No personal books, bags, lunch boxes are allowed in the library. Any personal book found shall be confiscated. Only notebook may be taken into the library.
- ◆ Discipline and silence must be maintained inside the library.
- ◆ All the current staff and students will be the member of library.
- ◆ If any member is found taking away the library property outside the library without formal permission his/ her membership privileges will be suspended for a period of time.
- ◆ Students studying in Std I to VIII are allowed to issue one book at a time, while 9th to 12th students are eligible for issuing 2 books at a time.
- ◆ All students should return the book on the 8th day of the issue, and if there is a holiday on the 8th day the book will be continued for one week more. Reference books, such as encyclopaedia and dictionaries are to be used only in the library.
- ◆ Members are allowed to make reservation for any book they need by reserving the book in reservation register with librarian. A formal reservation slip should be filled in and handed over to the librarian for the same.

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### EXAMINATION POLICY

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- ◆ Students absent from any examination for any reason whatsoever are not reexamined. They are promoted or detained according to year's work. Decision of the Principal will be final.
- ◆ Absent for the part/whole examination, unless formally condoned involves loss of marks.
- ◆ Absence from one or more subjects involves loss of marks for those subjects and excludes the student from being reckoned in the order of merit or rank in the examination.
- ◆ Students found absenting themselves from the examination for unjustified reason are given no marks and marked absent.
- ◆ Students found cheating in a subject at an examination or test, their paper may be taken away from them and a new one issued. This will mean any work completed to that point will need to be repeated, as the original work may be deemed "void".
- ◆ Repetition of unfair means makes the student liable for dismissal.
- ◆ Cases of failure will not be re-examined or reconsidered.
- ◆ A student who is not promoted may be advised to leave school and repeating a class twice will mean discontinuation of studies in this school.



- ◆ Promotion from one standard to another will be made at the school year based on the student's performance during all the examinations and tests.
- ◆ A student will not be eligible to appear for the final academic examination if she/he fails to get adequate attendance for the year.  
Attendance of either of Parent is compulsory for the Open House. However, if the report card is not taken, the parents will sign the acknowledgment and take the card later, only on the dates specified.

### Missed Assessments

Students who miss a formal examination due to medical reasons will be required to present a Medical Certificate to the Vice Principal. In such cases the student's performances in similar assessments during the semester will be standardised against the rest of the class. The student's examination marks will then be the corresponding standardised score against the class performance in the examination.

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## CODE OF CONDUCT FOR SCHOOL EXAMINATIONS

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Exam time tables will be given Prior to the exam. In case the child is absent he/she will be responsible to copy the timetable from the classmates. The following rules are addressed to the student:

- ◆ You are not allowed to bring mobile phone.
- ◆ In case a student is sick during examination he/she shall not attend the school. In case he/she attends shall not be allowed to go back home and then will have to sit till the last working period.
- ◆ On entering the room, you are under exam conditions. This means there will be NO:
- ◆ Talking to anyone without the permission of the supervisor/invigilator.  
Borrowing of equipment without the expressed permission of the supervisor/ invigilator.
- ◆ Use of material not allowed in the exam room.
- ◆ Copying of information from any source other than those expressly allowed by the examiner.
- ◆ Disruption to the exam through audible or visible actions, including tapping of pens /pencils, rustling of papers, or any other persistent action which draws attention to the supervisor.
- ◆ Should any of the three exam conditions be breached, your paper may be taken away from you and a new one will be issued. This will mean any work completed to that point will need to be repeated, as the original work may be deemed "void". No additional time will be given in the event that you breach exam condition, your parents will be notified of the circumstances and the action taken.

- ◆ In the case of you disrupting an exam, the supervisor has the right to collect your paper This will occur irrespective of whether the exam has been underway for a short time, or if it is almost finished.
- ◆ When you finish the exam, you are to spend any time available to you going over your work checking everything carefully. You will not be allowed to bring in other books or material from which to read or work.

### Examination Materials

Candidates must bring pens, pencils, erasers, ruler, stapler and calculators into an exam provided they are permitted under the exam conditions. These items will not be supplied in the exam room. Candidates must not bring scrap or working paper into the exam.

## CODE OF CONDUCT FOR BOARD EXAMINATION

Students writing the ICSE and ISC Board Examination are expected to observe the following rules:

- ◆ The minimum attendance required to qualify for the board exam is 75%  
Students must appear for all the tests and examinations, and preliminary examinations before writing the Board Examination.
- ◆ Any student failing in the school exams will not be permitted to sit for the Board examinations and the candidate scores zero marks in that exam.

### Conduct During An Examination

- ◆ The examination room is a place of absolute silence.
- ◆ As you enter the exam room check which rows of seats are allocated to your exam.
- ◆ If you wish to ask a question or seek help at anytime raise your hand and wait for a supervisor to come to you
- ◆ Note, you should not write on the question booklet.
- ◆ At the end of the examination period, all candidates must remain seated and silent until the supervisor has collected scripts and booklets and dismisses the examination
- ◆ No candidate shall contrive in any way to gain an unfair advantage over any other nor shall any candidate collude in the exchange of information during an examination.
- ◆ Any attempt to communicate in any way for any reason with another student will be interpreted as attempting to gain unfair advantage
- ◆ Any candidate who, in the judgement of the supervisor, intentionally disrupts the examination to the disadvantage of other candidates, may be voided and the candidate scores zero marks in that exam.

What help in an examination means.

An examiner during the reading period may correct or interpret questions only in so far as it gives no unfair advantage to a candidate. A Supervisor or Examiner may only explain procedures or clarify instructions printed on an examination booklet. A Supervisor can supply extra working paper or lined paper if you have insufficient to complete an exam.

A Supervisor will not confirm or deny the accuracy of an answer or procedure being examined or explain the meaning of a question other than the procedure required to answer the question.

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## ISC (CLASS XII)

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The Indian School Certificate Examination has been designed as examination through the medium of English, in accordance with the recommendations of the New Education Policy 1986 after a two year course of studies beyond the Indian Certificate of Secondary Education (Year 12) examination or its equivalent.

Private candidates are not permitted to appear for the examination. As the ICSE (class X) and ISC (class XII) examinations are conducted by the reputed Board of Examinations with well-drawn syllabi in line with the 10+2 pattern of other Boards and Universities. The ISC is recognised as equivalent to the present +2 (class XII) pattern of Higher Secondary Education.

Those who pass the ISC are eligible for admission to all the Indian Universities for Arts, Science, Commerce, B. E. and M. B. B. S. courses. The All India Institute of Medical Science and the Indian Institute of Technology has recognized the ISC passed candidates to appear for the entrance test and for admission to Medical or Engineering courses.

An ISC is an internationally reputed Board with high standards of quality, the foreign universities too accept this Board. Students excel in the entrance tests and interviews because of their excellent knowledge of English. The U.K. University accepts ISC as equivalent to IGCSE.

## TIME ALLOCATION for SELF STUDY

Develop independent learning strategies which will be essential to your success in further years of education.

You need to do your studies in a suitable physical environment where you can concentrate on the tasks without distraction. If you are absent for a short period of time, you are expected to find out from your class. You must catch up on all the work that you have missed: including notes, practical data. It is your responsibility to collect any assignments or criteria sheets which may have been given out during your absence.

Daily revision of the topics taught in the class and regular practice of Mathematics (at least 10 sums) along with table recitation at the required level is mandatory. Students should read aloud the lessons taught regularly.

Std	Time for self-study	Std	Time for self-study
Std. I & II	45 min	Std. VII & VIII	1½ 2 hrs.
Std. III & IV	1 hr.	Std. IX & X	2 - 2½ hrs.
Std. V & VI	1 - 1½ hrs.	Std. XI & XII	2½ -3 hrs.

“Education is not the learning of facts,  
but the training of mind to think”

- Albert Einstein

## GENERAL GUIDELINES & GROOMING

- Uniform must be clean, neat and in good condition.
- Boys in the high school are expected to be cleanshaven.  
The wearing of makeup, including nail polish is not permitted. This includes foundation and lip gloss with a tint.
- Students who habitually breach the uniform, makeup and jewellery expectations will be referred.
- Further non-compliance may require that the student go home until the uniform can be worn properly. An acceptable guarantee that the uniform will be worn properly by the student may also need to be established with the parents before re entry is granted.
- All articles of clothing must be clearly marked with the student's name.
- The final decision about the acceptability/ suitability of a student's haircut or dress standards rests with the Principal. This role is usually delegated to the Vice Principal.
- Additional body piercings are not permitted; for example, eyebrow, nose, lip, tongue, etc. Spacers and clear studs in these areas are not acceptable and will be required to be removed at the wearer's expense.
- Extreme hairstyles which draw attention to the student are quite inappropriate and would not be acceptable. Hair must be clean, tidy and neatly brushed. Hair extensions are not acceptable.
- Boys' hair is required to be above the collar and of short length at the sides of the head. Hair should not be longer than the earlobe and the fringe should not be excessively long or in the eyes. Hair must be off the face.
- Girls' hair which is below the collar is required to be tied back firmly and neatly plaited in two. Girls with long hair are to use white bands, or rubberbands. Basically, hair must be off the face.
- The following hairstyles are NOT permitted:  
(1) Lines cut into the hair. (2) Undercuts. (3) Cuts that make the scalp visible. (4) Hair which falls below the eyebrows. (5) Hair which needs to be constantly brushed behind the ears to prevent from falling below the eyebrows and / or over the face. (6) Hair which is obviously not a natural colour. (7) Hair which is streaked with a colour.
- **If a student exhibits symptoms such as fever, severe cough, vomiting, or any other indications of illness during examination days, they should remain at home, and the school administration should be informed.**

In any of the above case the child will be sent back home and shall be allowed only after the hair grows back to normal.

- **Students are strictly not allowed to wear tattoos during the academic tenure with the school. Firm action will be taken against those who break the rule.**

## OUR RECOMMENDATION TO PARENTS

All parents & guardians are requested to note the following very carefully.

- Students are not allowed to wear sleeveless dress or above knee length dresses on any occasions to school.
- The school expects your full co-operation to ensure that our students should be regular, punctual and dressed neatly.
- Shoes should be polished everyday.
- Students are not permitted to wear gold chains, finger ring & bracelets watches or any other valuable things.
- Nails should be trimmed regularly.
- Girls with long hair should make two plaits & wear only black rubber bands.
- Girls with short hair should wear white hair band only.
- Students should wear their identity card, tie and school belt every day.
- Fancy articles are not permitted.
- Fancy haircuts and ear studs/rings for boys are strictly not allowed. If hair cut is done inappropriately the students will not be allowed to attend school till it grows back to normal.
- Students are not allowed to put mehendi without prior written permission.
- Students should bring their books as per the daily time-table.
- Never criticize teachers in the presence of your ward because it inculcates wrong values in them.
- Students/Parents should not give any gift to the School staff.
- To celebrate your child's birthday, you may donate a book to the library with your child's name and Date of Birth
- Notify immediately any change in address and/or telephone number.
- Inculcate in your child the habit of self study.
- Encourage and motivate your child when he/she is right.
- Do not compare your child with other children.
- Create a home library and encourage your child to handle books independently.
- Minimise television viewing.
- Co-operation from parents is required in building up the character of the students.
- Students are allowed to distribute only small chocolates (not more than Rs. 2) on their birthday to their classmates & teachers coming to their own class.
- A student attending school is expected to remain on campus throughout the day and is not permitted to leave before the conclusion of the last period.

EXECUTIVE DIRECTOR & SENIOR PRINCIPAL

DR. Alpa S Kotadia

CHIEF OF EXAMINATION & OUTREACH PROGRAMMES

Ms. Rekha Sasikumar

VICE-PRINCIPAL

Ms. Ankita Kashiyani

<b>Designation</b>	<b>Class</b>	<b>Name</b>
<b>Quality Assurance Coordinator</b>	School	Ms. Chetana Gohil
<b>Head of Examination</b>	I - XII	Ms. Yagna Vasavada
<b>Co-scholasticCoordinator</b>	I - X	Ms. Priyanka Shah
<b>Coordinator</b>	I - IV	Ms. Vaishali Kansara
	V - VIII	Ms. Latika Pareek
	IX - XII	Ms. Bismi Bijith
<b>Remedial Education Coordinator</b>	I - VII	Ms. Varsha Bhandari
<b>HOD - English</b>	I - V	Ms. Sherin James
	VI - X	Ms. Sandhya Rajan
	XI - XII	Ms. Suseela Narayan
<b>HOD - Math</b>	I - III	Ms. Rina Suthar
	IV - V	Ms. Ankita Bhatt
	VI - X	Ms. Chaitali Desai
	XI - XII	Ms. Yagna Vasavada
<b>HOD - Science</b>	I - V	Ms. Varsha Bhandari
<b>HOD - Physics</b>	VI - X	Mr. Kaushal Bhardwaj
	XI - XII	Ms. Rekha Sasikumar
<b>HOD - Chemistry</b>	VI - X	Ms. Khushbu Bhavsar
	XI - XII	Ms. Rekha Sasikumar
<b>HOD - Biology</b>	VI - XII	Ms. Ankita Kashiyani
<b>HOD - Hindi</b>	I - X	Ms. Pina Pandya
<b>HOD - Gujarati</b>	I - VIII	Ms. Sushma Kadu
<b>HOD - Social Studies</b>	III - V	Ms. Salima Ravjani
<b>HOD - Geography</b>	VI - X	Ms. Sheetal Bhave
<b>HOD - History/Civics</b>	VI - X	Ms. Sweety Mukharjee
<b>HOD - Computer</b>	I - XII	Ms. Rekha Sasikumar
<b>Incharge Commerce Dept.</b>		Ms. Anju Singh
<b>HOD - Commerce</b>	XI - XII	Ms. Rekha Sasikumar
<b>Incharge Humanities Dept.</b>		Ms. Salima Ravjani
<b>HOD - Humanities</b>	XI - XII	Ms. Rekha Sasikumar
<b>HOD - Art&amp; Craft</b>	I - XII	Mr. Hiran Keni
<b>HOD - Physical Education</b>	I - XII	Mr. Hiren Patel



## TEACHERS RESPONSIBLE FOR ACTIVITIES

Activities	I-V	VI-XII
Competitions and Inter-House Competitions	Ms. Sonia Singh Ms. Rituparna Sharma	Ms. Sweety Mukherjee Ms. Chaitali Desai
Celebration of Festivals & Days	Ms. Ankita Bhatt Ms. Sushma Kadu	Ms. Khushbu Bhavsar Ms. Anju Singh
Field Trip / Outing / Picnic	Mr. Kalpesh Tandel	Mr. Hiren Patel
Inter School Competitions	Ms. Priyanka Shah Ms. Bismi Bijith	
Press Note / News Letter	Ms. Simple Verma (Guj) Ms. Sandhya Rajan (Eng)	Ms. Sherin James (Eng) Ms. Yagna Vasavada (Guj)
School Examinations and Competitive Exams	Ms. Sheetal Bhawe Ms. Rina Suthar	Ms. Salima Ravjani Ms. Matiksha Mangela Ms. Yagna Vasavada (OverAll)

## HOUSE IN -CHARGE

House	Aravalli	Himalaya	Nilgiri	Vindhayachal
I - V	Ms. Rina Suthar	Ms. Priyanka Patel	Ms. Bindiya Pandorwala	Ms. Satyabhama Mishra
VI - XII	Ms. Swati Das	Ms. Annie Das	Ms. Swati Pawar	Ms. Anushka Joshi

## LIST OF HOLIDAYS

Independence Day	15th August	New Year	1st January 2025
Raksha Bandhan	19th August	Makar Sankranti	13th - 14th January
Dahi Handi	27th August	Republic Day	26th January
Ganesh Chaturthi	7th September	Maha Shivratri	26th February
Gandhi Jayanti	2nd October	Dhuleti	14th March
Navratri & Dussehra	11th - 13th October	SHORT BREAK	15th March - 02nd April
Diwali Vacation	26th Oct. - 13th Nov.	New Academic Session (2025-26)	03rd April 2025
Christmas	25th December	SUMMER VACATION	4th May- 4th June, 2025
		SCHOOL REOPENS ON	5th June, 2025



Tentative Examination Schedule for 2024-25

<b>Exam</b>	<b>Class</b>		<b>Till</b>	<b>Open House</b>
Unit - I	I to XII	01.07.2024	12.07.2024	03.08.2024 – I to V 10.08.2024 – VI to XII
Term - I	VI to XII	18.09.2024	01.10.2024	25.10.2024
Unit – II	I to V	18.09.2024	01.10.2024	19.10.2024
Unit – III	I to V	25.11.2024	06.12.2024	04.01.2025
Unit – II	VI to IX, XI	25.11.2024	06.12.2024	11.01.2025
Prelim – I	X, XII	25.11.2024	06.12.2024	27.12.2024
Prelim – II	X, XII	02.01.2025	17.01.2025	31.01.2025
Unit – IV	I to V	27.02.2025	13.03.2025	28.03.2025
Annual	VI to IX, XI	27.02.2025	13.03.2025	29.03.2025

**PARENT MEETING / ACADEMIC WORKSHOP**

<b>Date</b>	<b>Time</b>	<b>Parents Sign.</b>

<b>Open House On</b>
<b>Open House On</b>
<b>Open House On</b>

**Attend all Open House & Orientation Sessions**

# APRIL

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b> Re Opening for Students -2024-25 (I - X, XII)	<b>5</b> International day of Conscience	<b>6</b> Academic Orientation Class IX & X (08:15 a.m.) Class XII (09:45 a.m.)
<b>7</b>	<b>8</b> Reopening for Class I & XI	<b>9</b>	<b>10</b> SHWB Session Class V	<b>11</b> Ramzan – ID Holiday	<b>12</b>	<b>13</b> Academic Orientation Class II & III (08:15 a.m.) Class IV & V (09:30 a.m.)
<b>14</b> Ambedkar Jayanti	<b>15</b>	<b>16</b>	<b>17</b> Ram Navami	<b>18</b>	<b>19</b>	<b>20</b> Academic Orientation Class VI & VIII (08:15 a.m.) Class XI (09:15 a.m.)
<b>21</b> Mahavir Jayanti	<b>22</b> Earth day	<b>23</b> Hanuman Jayanti World Book Day	<b>24</b> SHWB Session Class IV	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>				

**Emergency Evacuation Drill:** 3rd week  
**Appreciation Week** : 15<sup>th</sup> to 19<sup>th</sup> April  
**Utkarsh Yoga and Medha Yoga** : 24<sup>th</sup> to 26<sup>th</sup> April

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**Tea Time Talk:**

# MAY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4 Last Working Day for students
5	6 Summer Vacation Begins	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

# JUNE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30						1
2	3	4	5 Reopening of Class I – XII World Environment Day	6	7	8 Class I Academic Orientation (08:30 a.m.)
9	10	11	12 SHWB Session Class III	13	14 Cabinet Election Class V-XIII	15 MUN Session Cabinet Election Class IX-XII
16 Father's Day	17	18	19	20	21 International Yoga Day Longest Day	22
23	24	25	26 SHWB Session Class II	27	28	29

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**Field Trip:** VII – VIII  
**Reverse Evacuation Drill:** 2nd Week  
**Competition Week :** 24th to 29th June  
**Shloka Chanting Competition:** I - II || **Elocution Competition :** III – IV || **Declamation Competition :** VI - VII  
**Cabinet Election :** V to VIII(14.06.2024) IX to XII (15.06.2024) ||  
**HSGA Praveshika Camp :** 10th to 12th June

# JULY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	<b>1</b> Doctor's Day	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b> Cabinet training
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b> World Population Day	<b>12</b>	<b>13</b> MUN Session
<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b> SHWB Class VI & VII	<b>19</b> SHWB Class VIII	<b>20</b> Field Trip Class VI
<b>21</b> Guru Purnima	<b>22</b>	<b>23</b> SHWB Session for Class I	<b>24</b>	<b>25</b>	<b>26</b> Field Trip Class IV - V	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>			

**Unit I Exam** : 1st July to 12th July || **Tea Time Talk** : 01.07.2024 || **Inter House Competition** : **Class III – V** (17.07.2024)  
**Picture Talk (Class I – II)** : 23.07.2024 || **Hindi Debate** : **Class VIII**



# Photo Gallery



*Photo Gallery*





# AUGUST

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				<b>1</b> Oral Hygiene Day	<b>2</b> SHWB Session for Class VIII Preliminary Round Quiz Class III to X	<b>3</b> Open House Class I - V
<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b> SHWB Session for Class IX to XII Girls	<b>10</b> Open House Class VI - XII
<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b> Independence Day Patsi New Year (Pateti)	<b>16</b> Raksha Bandhan Celebration	<b>17</b> SHWB Session for Class IX to XII Boys MUN Session Class I Academic Orientation
<b>18</b>	<b>19</b> Raksha Bandhan Holiday	<b>20</b>	<b>21</b> No TV Day	<b>22</b>	<b>23</b> Inter House Quiz Competition Class VI - VIII	<b>24</b>
<b>25</b>	<b>26</b> Janmashtami Celebration	<b>27</b> Dahi Handi	<b>28</b> Inter House Quiz Competition Class III - V	<b>29</b> Samyukta Class IV	<b>30</b>	<b>31</b> Inter House Quiz Competition Class IX - X

**Link Holiday** : 19th -20th July | **Inter House Skit Competition** : 15th August  
**Tree Plantation week**: 3rd Week    **Tea Time Talk**:  
**Battery Aptitude test**

# SEPTEMBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5 Teacher's Day	6 Ganesh Chaturthi Explanation and Skit	7 Ganesh Chaturthi
8 World Literacy Day	9	10	11	12	13 Samyukta Class III	14 Hindi Diwas
15	16 World Ozone Day	17	18	19	20	21 MUN Session
22	23	24 Ganesh Chaturthi Holiday	25	26	27	28
29 World Heart Day	30 World Heart Day Explanation					

# OCTOBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Cleanliness Drive (Class I to X)	2 Gandhi Jayanti Lal Bahadur Shastri Jayanti Meatless Day	3	4	5 MUN
6	7	8	9	10	11 Ashtami	12 Navami - Dussehra
13	14 Joy of Giving	15	16	17	18	19 Open House Class I - V
20	21	22 Rang Pankh	23	24	25 Open House Class VI - XII Last Working day for Students	26 Diwali Vacation begins
27	28	29	30	31 Sardar Patel Jayanti National Unity Day		

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**Diwali vacation** : 26th October 2024 – 13th November 2024

**School office shall remain closed from** : 26th October to 5th November

**Safety Week**: 4th week: 21st October to 26th October 2024

**Tea time talk**

# NOVEMBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					<b>1</b>	<b>2</b>
<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b> Reopening for Class I – XII Children's Day	<b>15</b> Guru Nanak Jayanti Explanation	<b>16</b>
<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b> Class I -II Table Dodging Competition	<b>21</b> Preliminary Spell Bee (III - VIII)	<b>22</b>	<b>23</b>
<b>24</b>	<b>25</b>	<b>26</b> National Constitution Day Explanation	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b> Class I Academic Orientation 08:30 a.m.

**Unit II Exam :** ( Class VI to IX,XI) / **Prelim I Exam** (Class X, XII) : 25.11.2024 to 06.12.2024  
**Post aptitude Counselling session**

## DECEMBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 World AIDS Day	2 National Pollution Day	3 World Disabled Day	4	5	6	7 MUN Session Optional Subject Orientation Class VIII
8	9	10	11 Interhouse Spell Bee III to V	12	13	14 National Energy Conservation Day Interhouse Spell Bee VI to VIII
15	16	17	18	19	20	21 Shortest Day
22	23	24 Annual Day	25 Christmas Holiday	26	27 Open House Class X , XII	28
29	30	31				

# JANUARY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			<b>1</b> New Year	<b>2</b>	<b>3</b>	<b>4</b>
<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b> Makar Sankranti Explanation	<b>11</b> Open House Class I – IX, XI Blood Donation Camp
<b>12</b> National Youth Day	<b>13</b>	<b>14</b> Makar Sankranti	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b> Parakram Divas	<b>24</b>	<b>25</b>
<b>26</b> Republic Day	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b> Martyr's Day	<b>31</b> Open House Class X, XII	



# FEBRUARY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						<b>1</b> MUN Session
<b>2</b> Basant Panchami	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b> Peace Day	<b>8</b>
<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b> Grand Parents Day Presentation by Cultural Club	<b>15</b> NIPUN Last Day of Winter Timing
<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b> Chintan Divas (HSGA)	<b>22</b>
<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b> Maha Shivratri	<b>27</b>	<b>28</b> National Science Day	<b>29</b>

# MARCH

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30 Ramzan-Eid	31					1
2	3	4	5	6	7 International Women's day Mother's day explanation Grains Day	8
9	10	11	12	13	14 Dhuleti	15
16	17	18	19	20	21 International Forest Day	22 World Water Day
23	24	25	26	27	28 Open House Class I-IV	29 Open House Class VI-IX, XI

**Grains Day Collection : 06th to 08th March**



## CLASS PICNIC

Std. : \_\_\_\_\_ Date: \_\_\_\_\_

Dear Parents,

School is arranging picnic on \_\_\_\_\_ to \_\_\_\_\_  
\_\_\_\_\_ Kindly send your confirmation by paying Rs.  
\_\_\_\_\_ on or before \_\_\_\_\_ Your ward must report to school  
in House uniform with I-card, water bottle, napkin, handkerchief, carry light  
snacks.

Your ward must report to school as usual at \_\_\_\_\_ by his/  
her regular transport. You are requested to collect your ward at \_\_\_\_\_  
from school. Parents should bring child's I-card while collecting the child.

Teacher's Sign.

Students will not be allowed for picnic without  
I Card & appropriate Uniform

TO BE FILLED BY PARENTS ON OR BEFORE \_\_\_\_\_

To,

The Principal,

Vapi Public School

I hereby give my consent, for my daughter/ son \_\_\_\_\_  
to join the picnic arranged by the school on \_\_\_\_\_  
to \_\_\_\_\_ I also declare that I shall not hold  
the school responsible for any accident or mishaps to my child during the picnic.

Child's Name: \_\_\_\_\_

Std: \_\_\_\_\_ Parent's sign. \_\_\_\_\_



## FIELD TRIP

Std. : \_\_\_\_\_

Date: \_\_\_\_\_

Dear Parents,

Your Ward will go for a field trip on \_\_\_\_\_

to \_\_\_\_\_ during school hours.

Your ward must report to school in regular school uniform with I-card, water bottle, napkin, handkerchief carry light snacks.

Teacher's Sign.

Students shall not be allowed for field trip  
without I -Card & appropriate Uniform

TO BE FILLED BY PARENTS ON OR BEFORE \_\_\_\_\_

To,

The Principal,

Vapi Public School

I hereby give my consent, for my daughter/ son \_\_\_\_\_

to join the Field Trip arranged by the school on \_\_\_\_\_

to \_\_\_\_\_. I also declare that I shall not hold  
the school responsible for any accident or mishaps to my child during the Field Trip.

Child's Name: \_\_\_\_\_

Std: \_\_\_\_\_ Parent's sign. \_\_\_\_\_



## FIELD TRIP

Std. : \_\_\_\_\_

Date: \_\_\_\_\_

Dear Parents,

Your Ward will go for a field trip on \_\_\_\_\_

to \_\_\_\_\_ during school hours.

Your ward must report to school in regular school uniform with I-card, water bottle, napkin, handkerchief carry light snacks.

Teacher's Sign.

Students shall not be allowed for field trip  
without I -Card & appropriate Uniform

TO BE FILLED BY PARENTS ON OR BEFORE \_\_\_\_\_

To,

The Principal,

Vapi Public School

I hereby give my consent, for my daughter/ son \_\_\_\_\_

to join the Field Trip arranged by the school on \_\_\_\_\_

to \_\_\_\_\_. I also declare that I shall not hold  
the school responsible for any accident or mishaps to my child during the Field Trip.

Child's Name: \_\_\_\_\_

Std: \_\_\_\_\_ Parent's sign. \_\_\_\_\_







PROJECTS

Date	Subject	Assignment

Date	Subject	Assignment

Date	Subject	Assignment

PROJECTS

Submission Date	Teachers Sign.	Parents Sign.	Remarks	Date

Submission Date	Teachers Sign.	Parents Sign.	Remarks	Date

Submission Date	Teachers Sign.	Parents Sign.	Remarks	Date





















EXAMINATION TIME TABLE

Date	Subject	Time	Signature

Date	Subject	Time	Signature

EXAMINATION TIME TABLE

Date	Subject	Time	Signature

Date	Subject	Time	Signature







FORM OF APPLICATION FOR A LEAVING CERTIFICATE

Date:

To,

The Principal, Vapi Public School

Vatar Main Road, Vatar

Dear Sir / Madam,

Please furnish me with the Leaving Certificate of my Son /Daughter.

The necessary particulars are given below.

Surname \_\_\_\_\_

Name \_\_\_\_\_

G. R. No. \_\_\_\_\_ Sto \_\_\_\_\_ Div: \_\_\_\_\_

Whether all dues have been paid \_\_\_\_\_

Date of Leaving School \_\_\_\_\_ Roll No \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Contact no. \_\_\_\_\_

Father's Sign \_\_\_\_\_ Date \_\_\_\_\_

Mother's Sign \_\_\_\_\_

: For Office Use:

Approved by Director Principal:











LEAVE OF ABSENCE FOR 1 & 2 DAYS

Sr. No.	Date of Application	Leave Date		Reasons	Signature	
		From	To		Parent/ Guardian	Class Teacher



## PERSONAL HYGIENE RECORD

The Following ( ✓ ) aspect related to the hygiene of your son/ daughter need attention.

Month	Nails	Hair	Uniforms	Shoes	Socks	Ornaments	Any Other	Date of Inspection and Remarks	Teacher's Sign	Parent's Sign

Cleanliness may be recommended as a mark of politeness, as it bears analogy to purity of mind

## LATE COMERS RECORD

J U N E	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30					

J U L Y	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

A U G U S T	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

S E P T E M B E R	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30					

O C T O B E R	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

N O V E M B E R	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30					

D E C E M B E R	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

J A N U A R Y	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

F E B R U A R Y	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29						

M A R C H	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

A P R I L	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30					

M A Y	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

## TIME TABLE

Period	Mon	Tue	Wed	Thur	Fri	Sat
ASSEMBLY						
YOGIC KRIYA						
1st						
2nd						
3rd						
SHORT BREAK						
4th						
5th						
6th						
LONG BREAK						
7th						
8th						

Students should bring books according to time table  
 Student should carry English Grammar Note Book & Text book during language periods.  
 English course book and note book during literature periods

Self Assessment Sheet

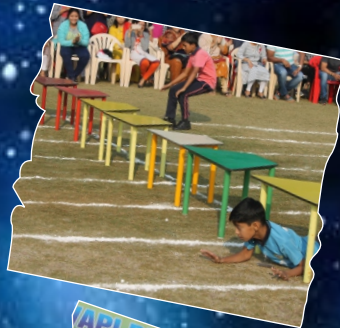
Subjects	Unit I		Term I	Unit II	Annual/ Prelim
	Cycle 1	Cycle 2			
English I					
English II					
Hindi					
Math					
History/Civics					
Geography					
Physics					
Chemistry					
Biology					
Art/PE/Computer					

A large rounded rectangular box with a thin black border, containing 25 horizontal lines for writing. The lines are evenly spaced and extend across most of the width of the box. The top and bottom corners of the box are rounded.

A large rounded rectangular box with a thin black border, containing 25 horizontal lines for writing. The lines are evenly spaced and extend across most of the width of the box. The top and bottom corners of the box are rounded.

A large rounded rectangular box with a thin black border, containing 25 horizontal lines for writing. The lines are evenly spaced and extend across most of the width of the box. The top and bottom corners of the box are rounded.

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